

1800 Diagonal Road | Suite 600 Alexandria, VA 22314



## **Amenities**

- On-site fitness center
- Offices with balconies
- On-site parking and valet
- Walk to dining and shopping on King Street
- Walk to Metro, Amtrak and VRE
- Beautiful rooftop terrace

## Meeting Rooms at King Street

Member	Dates	Non mombar rates
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Name	Description	Capacity	Hourly	Daily	Hourly	Daily
Alexander	Meeting	up to 16	\$90.00	\$540.00	\$110.00	\$660.00
Washington	Meeting	up to 10	\$70.00	\$420.00	\$90.00	\$540.00
Carlysle	Meeting	up to 6	\$50.00	\$300.00	\$70.00	\$420.00
Day Office	Private	1 to 2	\$20.00	\$120.00	\$40.00	\$240.00

### Included Amenities





Self-serve gourmet coffee & filtered water





Pens & stationery pads

# Additional Options

- Full-service catering & beverage service\*
- LCD projector & presentation support
- Audio conferencing

All reservations are subject to availability.

\*In-room beverage service required for 10+ people.

Members: 1 hour minimum reservation. Non-members: 2 hour minimum reservation.

### Cancellation Policy:

Members can cancel up to 24 hours before the start of the meeting with no charge. Non-members can cancel up to 72 hours before the start of the meeting with no charge. Reservation changes are subject to additional charges.

All reservations before 8:30am or after 5:00 pm must be coordinated with a center team member and are subject to additional charges.